

HARLINGEN BOARD MEETING
HARLINGEN CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
JULY 14, 2009

The Board of Trustees of the Harlingen Consolidated Independent School District met in a Regular Board Meeting on Tuesday, July 14, 2009 at 7:00 p.m. in the Harlingen CISD Administration Building located at 407 N. 77 Sunshine Strip, Harlingen, Texas. Javier De Leon, Board President, called the meeting to order.

**MEMBERS
PRESENT:**

Javier De Leon, Verna Young, Lyle Garza, Omar Cano and George McShan

**MEMBERS
ABSENT:**

Gerry Fleuriet and Dr. Cesar Maldonado

**OTHERS
PRESENT:**

Dr. Steve Flores, Tricia Morrow, Ramiro Flores, Julio Cavazos, Rosalinda Vargas, Allen Aleshire, Randy Cretors and Sonia Brown

**PUBLIC
COMMENTS:**

Mr. Hector Lopez appeared before the Board to inform them about grant opportunities available to the District for environmental awareness programs.

The Board of Trustees recognized Mr. Ramiro T. Flores for his many years of dedicated service to the Harlingen CISD.

**CONSENT
AGENDA:**

A motion was made by Verna Young to approve the Consent Agenda as follows:

- a. Minutes of the May 12, 2009 Regular Board Meeting, May 27, 2009 Special Board Meeting/Budget Workshop, June 9, 2009 Public Hearing and June 9, 2009 Regular Board Meeting as written.
- b. Budget Amendments as presented by Julio Cavazos and as recommended by the Administration.
- c. Award of Proposals as follows: 1) CTE-Shop Class Catalog Term Bid, 2) CTE-Vocational Program Catalog Term Bid, 3) ROTC Supplies and Equipment Shelf/Catalog Term Bid, 4) Security Guard Services, 5) Athletic Commercial Washer/Extractors and Dryers Term Bid as presented by Tony Gracia and as recommended by the Administration.
- d. Approval of Interlocal Agreement for Region One ESC – Library Services & Media Co-Op as presented by Tony Gracia and as recommended by the Administration.
- e. Approval of Board Policy Manual Update 85 on 2nd reading as recommended by the Administration.
- f. Approval of revisions to local policies CNB, CQ, DBB, FL, and GRA in Board Policy Manual 85 on 2nd reading and as recommended by the Administration.

Lyle Garza seconded the motion. The motion carried unanimously. **(Budget Amendments, Award of Proposals, and Interlocal Agreement for Region One ESC – Library Services & Media Co-Op are filed with these minutes.)**

**APPROVAL OF
INTERNAL
AUDIT PLAN:**

A motion was made by George McShan to approve the Internal Audit Plan for 2009-2010 as presented by Nellie Ledesma, Internal Auditor, and as recommended by the Administration. Omar Cano seconded the motion. The motion carried unanimously. **(Internal Audit Plan is filed with these minutes.)**

- APPROVAL OF HCISD GOAL 8:** A motion was made by Lyle Garza to approve the proposed HCISD Goal 8: Improve Environmental Quality as presented by Tricia Morrow and as recommended by the Administration. Verna Young seconded the motion. The motion carried unanimously.
- ENDORSEMENT OF TASB DIRECTOR:** A motion was made by George McShan to endorse Gloria Casas as the TASB Directors' representative from Region 1, Position A. Omar Cano seconded the motion. The motion carried unanimously.
- AWARD OF BID FOR HHS SCIENCE LABS:** A motion was made by Lyle Garza to table the award of bid for the Harlingen High School science lab additions until the next scheduled Board meeting as recommended by the Administration. Omar Cano seconded the motion. The motion carried unanimously.
- APPROVAL OF WORKERS COMP INSURANCE:** A motion was made by Verna Young to renew the District's workers compensation insurance with TASB for 2009-2010 as presented by Julio Cavazos and as recommended by the Administration. George McShan seconded the motion. The motion carried unanimously.
- APPROVAL OF LIABILITY INS. FOR 2009-2010:** A motion was made by Lyle Garza to renew the District's general, fleet, crime and school professional liability insurance with Texas Association of Public Schools (TAPS) as presented by Julio Cavazos and as recommended by the Administration. Verna Young seconded the motion. The motion carried unanimously.
- FACILITIES COMMITTEE REPORT:** Ramiro Flores presented a Facilities Committee Report regarding the following construction projects: **Early College High School** – Ferguson Construction has completed the installation of the walkway canopy and has begun erecting the outdoor pavilion's steel structure. The contractor has projected completion of the project for August 2009. **Baseball/softball field improvements** – At KEYS Academy, Peacock General Contractors has completed the concrete sidewalks, the foundation pads for the batting cages, and has begun the CMU walls at the dugouts. The concrete pad for the softball bleachers has also been poured. At South, the demolition is progressing. Inside the existing restrooms facility, the plumbing fixtures have been removed and new plumbing has been installed for the additional fixtures. Mr. Flores reported that the Drainage District is still working on the canal, and is working with them to prevent any delays on the project. **Means Elementary** – There are several items that are still pending for completion such as the marquee, gaps between the classrooms and a/c issues.
- INTERNAL AUDIT QTLY. REPORT:** Nellie Ledesma, Internal Auditor, presented an Internal Audit Quarterly Report regarding Special Activity Fund Audits for Houston and Travis Elementary Schools. **(Internal Audit Quarterly Report is filed with these minutes.)**
- MONTHLY TAX COLLECTION INFORMATION:** Julio Cavazos provided Monthly Tax Collection Information for the Board's review. **(Monthly Tax Collection Information is filed with these minutes.)**
- SPECIAL REVENUE FUNDS INFORMATION:** Julio Cavazos provided Special Revenue Funds Information for the Board's review. **(Special Revenue Funds Information is filed with these minutes.)**

**MONTHLY
FINANCIALS
REPORT:**

Julio Cavazos provided a Monthly Financials Report for the Board's review. **(Monthly Financials Report is filed with these minutes.)**

**EXECUTIVE
SESSION:**

Presiding Officer Javier De Leon called for an Executive Session at 7:50 p.m. in accordance with Sections 551.071, 551.074 and 551.082, the Texas Open Government Code (the Texas Open Meetings Act) to discuss:

- a. **Discuss Contract Recommendations for 2009-2010 School Year**
- b. **Discuss Employment of Evaluator, Student Learning & Assessment**
- c. **Discuss Employment of Instructional Facilitator at Early College High School**
- d. **Discuss Employment of Content Area Specialist for English Language Arts**
- e. **Discuss Employment of Director of Advanced Academic Services**
- f. **Discuss Employment of Content Area Specialist for Mathematics**
- g. **Discuss Employment of Content Area Specialist for Science**
- h. **Discuss Employment of Principal at Houston Elementary School**
- i. **Discuss Employment of Assistant Principal at Harlingen High School**
- j. **Discuss Employment of Teachers and Other Professional Staff**

OPEN SESSION:

The meeting reconvened into Open Session at 9:10 p.m.

**APPROVAL OF
CONTRACT
RECOMMEND.:**

A motion was made by Omar Cano to approve additional contract recommendations for the 2009-2010 school year as discussed in Executive Session and as recommended by the Administration. Verna Young seconded the motion. The motion carried unanimously.

**APPROVAL OF
EMPLOYMENT
OF EVALUATOR
STUDENT
LEARNING
ASSESSMENT:**

A motion was made by Verna Young to approve the employment of Jesus Alfaro to fill the position of Evaluator, Student Learning and Assessment. George McShan seconded the motion. The motion carried unanimously.

**APPROVAL OF
EMPLOYMENT
INSTRUCTIONAL
FACILITATOR AT
ECHS:**

A motion was made by George McShan to approve the employment of Sandra Tovar to fill the position of Instructional Facilitator at Early College High School. Verna Young seconded the motion. The motion carried unanimously.

**APPROVAL OF
EMPLOYMENT
OF CONTENT
AREA
SPECIALIST
ENG. LANG. ARTS:**

A motion was made by Omar Cano to approve the employment of Michelle Everett to fill the position of Content Area Specialist for English Language Arts. Lyle Garza seconded the motion. The motion carried unanimously.

Dr. Cesar Maldonado arrived at 9:12 p.m.

**APPROVAL OF
EMPLOYMENT
OF DIRECTOR
OF ADVANCED
ACADEMIC
SERVICES:**

A motion was made by George McShan to approve the employment of Santiago Villanueva to fill the position of Director of Advanced Academic Services. Verna Young seconded the motion. The motion carried unanimously.

**APPROVAL OF
EMPLOYMENT
OF CONTENT
AREA
SPECIALIST
MATHEMATICS:**

A motion was made by Lyle Garza to approve the employment of Julie Acosta to fill the position of Content Area Specialist for Mathematics. Verna Young seconded the motion. The motion carried unanimously.

**APPROVAL OF
EMPLOYMENT
OF CONTENT
AREA
SPECIALIST
SCIENCE:**

A motion was made by George McShan to approve the employment of Mark Ramirez to fill the position of Content Area Specialist for Science. Lyle Garza seconded the motion. The motion carried unanimously.

**APPROVAL OF
EMPLOYMENT
PRINCIPAL AT
HOUSTON:**

A motion was made by George McShan to approve the employment of Norma Garcia to fill the position of Principal at Sam Houston Elementary School. Verna Young seconded the motion. The motion carried unanimously.

**APPROVAL OF
EMPLOYMENT
OF ASST. PRIN.
AT HHS:**

A motion was made by Verna Young to approve the employment of Debbie Finch to fill the position of Assistant Principal at Harlingen High School. George McShan seconded the motion. The motion carried unanimously.

**APPROVAL OF
EMPLOYMENT
OF TEACHERS
AND OTHER
PROFESSIONAL
STAFF:**

A motion was made by George McShan to approve the employment of the following teachers/other professional staff for the 2009-2010 school year: Veronica Alaniz, Laura Avila, Jessica Cervantes, Octavio Chapa, Teresa Cuellar, Cora Durain, Melissa Equia, Carlos Flores, Cheryl Fultz, Irma Garcia, Petra Garcia, Audulio Garza, Monica Gonzalez, Sandra Guerrero, Venee Harrell, Jennifer Herrera, Bertha Hinojosa, Suzanne Johnson, Tod A. Lawlis, Omar Lopez, Vanessa Lopez, Martha Mena, Monica Munoz, Claudia Myers, Clinton R. Myers, Mayra Quiroga, Veronica Rendon, Mayra Reyes, Alma Rodriguez, Patricia Romo, Matthew Taylor, Sarah Torres, Nais Ulloa, Trinidad Olivia Urbina, Alma Uriegas, Lindsey Wyant, Paul Wyrick, Adina Zamora, Mandy Zapata, and Yolanda Garcia. Omar Cano seconded the motion. The motion carried unanimously.

ADJOURNMENT: The meeting adjourned at 9:20 p.m.

READ AND APPROVED:

PRESIDING OFFICER

DATE